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Rector's Annual Report

Beloved,

Last year I wrote about how Bishop Knisely likes to tell the clergy that he hopes we will fail at things because that means we are trying new things. He always adds that he hopes we fail quickly and cheaply, so that we do not waste a lot of time and resources on things that don't work and have energy and resources available for the things we're trying that end up working. I wrote that last year in discussing how I have ideas for new ministries here and encouraging you all to come forward with any ideas you might have. Well, last year we didn't even have a chance for any new ideas to fail, let alone succeed.

While 2020 was definitely not what anyone would have hoped it would be, and was certainly filled with an abundance of loss, pain, and anxiety there were still things to be thankful for. We quickly adapted everything we could to be online and found ways to continue the things that couldn't. We did not miss a Saturday of cooking and delivering for John's Meals, a big thank you to Dale for keeping that organized and everyone who helps with cooking and delivering. When Loaves and Fishes figured out a way to still offer some help to those in need around our state we were able to immediately jump back in, albeit in a very modified way, the truck no longer goes out but we ensure that Emmanuel House gets a monthly delivery from St. John's. Laundry Love, as well, has not been able to function as normal, but the group from St. John's and St. Michael's quickly came up with the idea to put together bags filled with quarters, dryer sheets and laundry detergent pods that are available at both parishes, with each parish seeing a steady stream of people coming in for these bags.

Online we have had choir rehearsals and concerts, Church School lessons and Youth Group gatherings, Bible Studies and fellowship time whether it be Coffee Hour on Tuesday Mornings or Happy Hour on Thursday evenings. Every day since we stopped offering in person services, except one because of a power outage, we have had a service of Compline together on Facebook Live, with some of those services taking place on Zoom as well offering time to chat and catch up following the service.

The pain, loss and loneliness we have felt this past year are all too real, but still in the midst of all that I have been so moved by seeing how our parish family has lived into the promise we have from St. Paul that nothing will separate us from the love of God in Jesus Christ. I have been so moved seeing how that love shown to us in Jesus not just keeps us connected with God, but how that love binds us together and connects us with one another.

Looking ahead to this coming year my heart continues to break for those we have lost to this pandemic, for those mourning and grieving their loved ones taken too soon. My heart breaks for all the lost opportunities, for all the harm this pandemic has caused, things we see and know already, and those things that we won't feel or see for some time. Still, I am hopeful. We have discovered a vaccine, we have therapeutics to help minimize the effects of this disease. And this parish has shown that nothing will

separate us from the love of God in Jesus Christ, the love that tells us we are God's beloved children, the loves that binds and ties us together with our neighbors. I don't know when things will return to normal, but I know they will and I know that this parish family will make it through to that time.

If you have not joined us for any of our online options I encourage you to do so. If you are not entirely sure how, please be in touch with me at patrick@stjohnsbarrington.org. I cannot wait to be able to gather together with you all again in person but until then I am thankful for the opportunities we have to continue learning about our faith and to continue drawing closer together.

Yours in Christ,
Patrick+

A Message from the Deacon

The Road Here...

When starting this journey four years ago, it would have seemed impossible that my diaconal ordination would take place during a global coronavirus pandemic. Yet, that was exactly the situation on June 27, 2020 at St. John's Church in Barrington.

The bishop offered me the option to wait until the pandemic was over so the ordination could feel more "normal," but deacons are well-versed in making do with what God offers, and I'm grateful that so many others were willing to help make this possible.

Many thanks to Bishop Nicholas Knisely, Diocesan staff Liz Crawley and Mary Ann Mello, Archdeacon Jan Grinnell, St. John's priest and host Rev. Patrick Greene, Rev. Veronica Tierney and Helen Hunt (representing Sts. M&M), as well as Rev. Jennifer West who – along with a small number of family – made it possible for this rite to be celebrated.

Service in Barrington

- I started serving at Sts. Matthew & Mark and St. John's in early August of 2020, with a schedule that, for now, allows me to be at each parish once or twice a month.
- In a "normal" situation, those regular visits also would be augmented by midweek gatherings for outreach work, regional projects, or even studies of various kinds. But we all know that this year has been far from normal. Since mid-March, our town, state, nation, and world have restricted gatherings to try and slow down spread of the COVID-19 coronavirus. Where we find ourselves today – nearly 96 million cases worldwide (more than 24M in the US alone), and more than two million deaths (more than 400,000 in the US) – is far from where we hoped to be.

We, as a community, have made difficult decisions – including decisions to limit in-person worship and restrict gathering as a body of Christ. And while it's been hard for leadership at St. John's and Sts. M&M to make those decisions (knowing how much it hurt some of us), I am incredibly grateful that they care enough to make the hard choices to keep us all healthy.

- In addition to serving at worship with both parishes, I also led a four-session series entitled "Visio Divina." Based on the spiritual practice of Lectio Divina, we incorporated an artistic element to our prayerful consideration and reflection on a variety of writings. Six members of the community (one from Sts. M&M and five from St. John's) joined me on four Saturday mornings via Zoom to share this experience.
- During Advent, I invited both St. John's and Sts. M&M – as well as other parishes in the diocese – to participate in an Advent giving project created for my

“work church,” Beneficent Congregational Church in downtown Providence. The effort yielded \$3,000 raised for products and cash donations in support of homeless LGBTQIA+ teens and youth in our community.

Hopes for 2021

In the year to come, I hope and pray that the widespread availability and distribution of a COVID-19 vaccine will allow us to resume in-person worship on a regular basis, in addition to community projects which can help us all do our part to help build God’s kingdom.

Exactly when that will happen...what it will look like...how it will come to pass...those are still questions to be answered. For now, I’m grateful to be serving as your deacon, and I look forward to getting to know you more fully.

In peace,

Deacon Michele Adamo
(January 20, 2021)

A Message from the Wardens

Remember several years ago, the TV commercial that states "Cotton...the fabric of our lives." For many of us, St. John's is the "fabric of our lives."

This year the fabric of our lives was torn, Covid 19 pulled the threads and put a hole in the fabric. March 8th was the last in person worship service for many of us - it was 10 months ago. Rev. Patrick Greene, the wardens, vestry and staff have worked very hard throughout the year to patch the hole in our congregational life.

Evidence is strong to suggest that St. John's remains the fabric of our lives - over 140 people attended the innovative Christmas Eve services held outside, with battery operated candles and lovely music. It was meaningful and very poignant. A reminder of, both, how things have changed in the past year and, yet, how much has stayed the same. A new patch to the fabric of our lives.

Throughout this pandemic we have sewn new pieces of fabric to make our community whole. Outdoor worship during the summer and indoor services in the early fall allowed us to begin to feel a new sense of normalcy until we were ordered to "pause". Sunday worship on Zoom and FaceBook are now a part of our lives and offer those who can't be with us in-person - even friends who have moved away and snow-birds regularly join us. Virtual coffee hours, held Sundays after the 9:30am service, have provided us opportunities to gather and strengthen the bonds of the congregation. Church School and Youth Group on Zoom and, Heather's Church School Lessons on FaceBook offer enrichment to both young and not-so-young. Holy Happy Hour, Coffee Hour & Warm Woolly Knitters meet weekly. Vestry, Executive and Finance meetings are held on line regularly. Compline is held nightly and provides a regular check in for many of us. Lobster Rolls sales and Pumpkin Junction were extremely successful in providing a much needed community presence but also, as a financial resource.

We are so grateful for the volunteers who are continuing St. John's ministry throughout this pandemic. Altar Guild, ECW, John's Meals, Property Team, Finance Team and the Vestry members, just to name a few. It has been gratifying to see this commitment and dedication. Check-in calls have been made to most of our parishioners during this time and we continue to explore new and different ways to engage you. Your suggestions, recommendations and/or concerns are welcome and we look forward to hearing from you.

Partnering with other churches in town has helped to build community awareness of the vast discrepancies in the way some individuals are treated. Racial prejudice, social injustice and white privilege have been much talked about subjects in recent months. Through silent vigils and book discussion groups we aim to follow Jesus' mandate: to love your neighbor as yourself.

In addition to our commitment to our parishioners, there are two other things that haven't changed - our commitment to the staff at St. John's and maintaining our

beautiful church. We were fortunate to receive a PPP loan from the initial round of financial support passed by the Federal government in April. We are applying for a second grant now. These financial supports have helped us to continue to maintain staff and our building operations during the pandemic.

Unfortunately pledge income has dropped significantly despite many efforts. Almost 19% less in 2021 versus the amount received in 2020. This was not unforeseen, nor is it catastrophic. It is, however, a call to us that we are fortunate to have a generous endowment that will support us during this difficult financial time. The withdrawal of \$178,000 from the endowment is not one that was made lightly. The Vestry voted to do so with the understanding that the financial situation of the parish will be evaluated in April and May, after hearing if we receive the second PPP loan. If we are not a recipient of this loan, financial cuts will need to be addressed. We recognize that some parishioners are unable to commit to a pledge this year due to difficult financial straits as a result of the pandemic. But, if you are able to offer additional support through your pledge or a gift to St. John's, it will be deeply appreciated.

Our hope is that we will resume to worship in person in late Spring 2021. A celebration will be held once it is safe and we can all "Rejoice, give thanks and sing". Often, the patch you make to fabric actually makes it stronger than it was originally. It allows the garment to be worn for a longer period of time and can actually enhance the appearance. We believe that St. John's will have a long life with new opportunities! Please make St. John's the Fabric Of Your Life.

Jay Billingsley, Senior Warden

Bobbi Wexler, Junior Warden

CHILDREN AND YOUTH FORMATION 2020

Church school: Church school is offered for children in pre-K through grade 5 using curricula created in-house. Since in-person classes were canceled in March, I have produced 44 weekly video lessons for church school students. We also offer monthly Zoom classes for children, so that they and their parents have an opportunity to check in and catch up. We also had a Zoom just for parents, both to support them and to get a sense of their kids' formation needs and expectations during the early stages of the pandemic.

Youth group: For the first quarter of the year, our combined youth group of middle and high school students met every Sunday for a shared meal and a variety of activities. In March, we transitioned to weekly meetings on Zoom. Since the last annual meeting we have produced virtual worship services for Good Friday and Epiphany, as well as a 4-part video series for Advent. In lieu of our usual St. Nicholas Day festivities, our youth group hosted a drive-through donation drive for Emmanuel House and the Good Neighbors soup kitchen; we collected nearly 700 items (mittens, gloves, hats, socks, hand warmers). Confirmation class is taking place on Zoom with 7 candidates. Since we were unable to make our annual trip to LaSalette, youth were invited to send photos of lights around their homes and neighborhoods. These were compiled into a virtual light tour which was released on Christmas Eve. We are currently planning for Shrove Tuesday and Good Friday.

High school mission: Our high school mission trip to Puerto Rico has been postponed indefinitely. We were able to get our registration fees and airfare refunded, and we have a credit with Youthworks that will remain valid until we are able to reschedule. Our annual Pancake Supper was a successful fundraiser. Because we are unable to have our annual chili cook-off, the youth are hosting a Chili Can-Off instead! We are requesting donations of canned chili, beans, rice, canned tomatoes, and corn bread mix; these items will be taken to Tap-In. The collection will begin immediately following this meeting out in the church parking lot (11:30-1:00).

COVID response: In addition to adapting existing programs and events, I have made a concerted effort to remain connected to our young parishioners during the pandemic. In March, I delivered care packages and Zoom invitations to members of the youth group. In June, we had a special Zoom for our graduates, and I attended the Barrington High School senior parade. In October, children were sent craft materials that corresponded with the first video lesson of the new school year. In early fall, I sent personalized cards and later delivered Halloween treat bags to our church school kids and youth group members. Christmas cards were mailed to over 80 children, youth, and college alumni. We have hosted two Zoom gatherings for our college kids. I livestream compline every Sunday evening. To prepare Field Hall for in-person worship, I created a 4x8' mural to serve as an ersatz reredos. I regularly check in via individual text or group chat with our middle and high school kids, regardless of whether they are "active" in youth group.

Diocese/professional development: This past year I was appointed to the diocesan Deacons' Council, which meets quarterly. I attended the 4-day Awakening Soul conference on grace, justice, mercy, and forgiveness online, as well as the Mission and Justice Summit sponsored by Youthworks. Over the summer I was able to facilitate a modified mural project with the ECC camp community. In addition, I am honored to have been invited to serve on the ECC advisory board for a three-year term; the first meeting of the fiscal year was held earlier this month.

Thank you for supporting me and my ministry here at St. John's, especially during this time of uncertainty. COVID has necessitated patience and resilience as we adapt to constantly changing circumstances. It has also been an opportunity to try new things, and I am extremely grateful to those who have been willing to take creative leaps with me. I would like to give a huge shout out to kids and parents for their flexibility and continued commitment to formation at St. John's. Thanks also to the many people who share their faith and volunteer their time and talents with the children and youth of this parish, especially Wendy Foley and Pat Anderson.

Respectfully submitted,
Heather Annis

A Message from the Organist/Music Director

The primary goal of the Music Programs Ministry is to provide the best possible music at St. John's, in addition to making St. John's a musical/cultural location in the East Bay area.

Due to Covid 19, in person singing has been put on hold. Virtual meetings of the choir continue to be taking place, and the members are being recorded for music for Christmas and other holidays.

A Handbell Choir, the In Principio Ringers was formed. The group provides music, in conjunction with the choir, for holidays.

Financial grants are being sought in order that a yearly concert series at St. John's may come to fruition. I am glad to report that an anonymous donor has donated \$15,000 for the concert series. The proceeds of these concerts will go to benefit St. John's Meals, Loaves and Fishes, and other outreach programs at St. John's. However, due to Covid 19, this has been delayed.

Efforts are being made to secure a chapter of the Royal School of Church Music, here at St. John's have also been put on hold due to restrictions concerning singing. This program provides a sound musical foundation in Music Theory, Solfege, Performance Practice, as well as fostering a sense of responsibility in the individual in addition to a sense of comradery amongst the other choristers. I hope it will be an excellent tool for evangelization and community outreach when quarantining is over.

The "Afternoon Tea" at St. John's was cancelled this year due to Covid-19.

During the summer, a concert series *Lectio Musica*, was offered. It consisted of three separate concerts, featuring a different theme or exploring an unconventional musical topic. It will continue in the Spring of 2021.

The Chamber Orchestra of Barrington at St. John's is in its fourth season. The Orchestra will be performing virtual concerts via Zoom, four times per year.

Once the Covid 19 restrictions have been lifted, the programs which were cancelled will resume.

Our music ministry is dependent on involvement of the Clergy, Vestry and parishioners. I am thankful for their commitment, support and encouragement during these uncertain times. I sincerely hope it will

Respectfully submitted,
Jacob Stott

Stewardship Summary

St. John's Church – 2021 Stewardship campaign – Annual Meeting

As your stewardship chair, I wanted to thank all of you for allowing us to talk about how the sharing of God's abundance of our money, time, and talent can help us live the life and fulfill the mission set forth for us by Christ.

○ Total pledged for 2021	\$267,840
○ Cards sent out 2021	165
○ Cards returned 2021	124
○ Total pledged for 2020	\$300,077
○ Cards returned 2020	133
○ Total "pledged" for 2019	\$330,238
○ Total cards returned 2019	153
○ Total "pledged" for 2018	\$359,612
○ Total #cards returned	192
○ Total "pledged" for 2017	\$409,438
○ Total #cards returned	222

The year 2020 was remarkable for so many things but the big headlines were of course Covid and the election. We have found our St. John's family has thrived, survived, and provided comfort to many in need even though we're all doing so from afar. The financial reality continues to be a troubling trend for St. John's and many other churches. We are seeing declines that put us in a very uncomfortable place yet again. We do ask that families who have not returned their cards please consider making a pledge of support for 2021. My family is taking a portion of our recent stimulus money that really doesn't feel needed or warranted, and are giving it to St. John's over and on top of our pledge. We hope others may also consider doing so as well.

Respectfully submitted by Scott Whitney

Property Commission Report for the Year 2020

The Property Commission held monthly meetings in January and February, but none were scheduled for the remainder of the year due to the Covid-19 pandemic restrictions. However, the committee dealt with many projects and challenges in order to preserve and improve the condition of our church buildings and its infrastructure. Following are the major projects:

- Energy Reduction- We have pretty much attained our original goal, set in 2013, to save 50% of the church's energy consumption by 2020. We are continuing to work with our utility suppliers to minimize our electricity and natural gas expenses.
- School Building & Ladies Restroom- Toilets were replaced.
- Sacristy & Restrooms- Storm windows were added and exterior window rot repaired and painted, one of the office windows at the side door was reglazed and will be painted as weather allows.
- Furnace drain and school flood alarms added.
- Roof Leak repaired and some restorative painting done.
- Hallways and Field Hall - Walls and doors repainted, as well as exterior doors for office and hallway.
- Vestibule- Boiler room and exterior hallway doors were repaired.
- Tower- Exterior hatch secured to avoid access by critters and rain flood light repaired.
- Large electrical panel repaired.
- Gate to the Helping Hands Garden was replaced.
- New basketball backboard was built and installed.
- Safety Bars have been installed above the sacristy hatch for the drop down stairs.
- All debris and old materials from the cellar under the church have been removed and a storage area for the manger has been prepared.

Budget- \$64,000 was budgeted for property issues in 2020 whereas \$56,000 was spent. Actual expenses for snow removal, electricity and gas were less than anticipated.

We still have several remaining issues- rot in the mahogany frames of a few exterior lance- arched windows must be repaired, another roof leak was repaired and painted, but has become active and a leak on the altar arch has also become active.

Sanctuary Heating Ducts require a thorough investigation, Atrium Soffits need venting, repair and painting, and two exterior Building Beaks and Roof Windows need painting.

I loudly applaud the contributions made by David Murray, our Property Manager, as he single-handedly initiated and completed most of these projects while the Church was essentially shut down over the past 10 months. I maintained regular contact with

Patrick and David to ensure that property issues which required attention were appropriately handled.

Respectfully submitted,

Ralph Barton

Chairman

January 5, 2021

Episcopal Church Women's 2020 Annual Report

Although ECW was very quiet in 2020, mostly because of Covid-19 and because our major patron Encore was closed most of the year, we were able to offer some help to our Parish which was also reeling like the whole world from the world-wide pandemic.

While Father Patrick held us together spiritually in 2020, ECW was only able to help pay for some of St. John's maintenance items on David Murray's ongoing laundry list of repair projects with a donation of \$15,000.00. David kept the squeaky wheels oiled, continuing with his maintenance to-do list and cleaned up after every one of us, everything we touched, every time we entered St. John's, and then left the building. And let's also thank him for building the new creche seen on St. John's front lawn this Christmas. It is really a wonderful addition to our Christmas season.

Because of the diligence of David and everyone else on our staff - Dale, Liz, Heather, Jacob, and of course Father Patrick, St. John's remains a safe place and is poised to reopen as soon it is possible to do so safely. We are all indebted to them and in the past ECW has had the opportunity to extend that thank you by inviting them to the luncheons which we used to host at our meetings in Field Hall. Times change and so have we.

So in closing, let's not fixate on the restrictions on us that have been caused by Covid-19 in 2020 but on our blessing. While our regular in-person services and meetings have been paused, we have been able to continue to celebrate our lives together in other ways: on-line Sunday Worship, Bible Studies, Morning Coffee Hour, evening Holy Hour, daily Evening Compline, Youth programs, Loaves & Fishes, John's Meals, Pumpkin Patch, educational forums including Episcopal 101, the Lord's Prayer, the Creed, the Baptismal Covenant, and various racial justice programs and projects, and also the drive-through Lobster Rolls, and drive-through Palm Sunday Ashes. These are the things I want to celebrate and remember about 2020.

Looking forward to a Happy New Year,
Susan L. Taylor, Treasurer
St. John's Episcopal Church Women

2021 Narrative Budget

Income/Expenses (Ref. #)	2020 Actual	2021 Budget
Pledged Income (1)	316,554	257,610
Plate/Special Offering (2)	9,556	10,000
Miscellaneous (3)	30,711	21,500
Property Use Donation	10,525	5,000
Gifts and Memorials	4,076	2,500
Fundraising (Net Inc. Pumpkins & Lobster)	13,908	12,000
Administrative	2,202	2,000
Program Income (4)	5,962	11,250
Altar Guild	430	1,250
Flower Guild	923	2,000
Hospitality	0	250
Music	2,115	2,500
Outreach	1,138	1,250
Art Gallery Income	221	500
Rummage Sale	108	2,250
Youth Income	800	0
Parish Life & Worship	227	1,250
Total Operating Income	362,783	300,360
Program Expenses (5)	13,977	19,425
Vestry/Leadership	247	500
Altar Guild	430	750
Church School	265	375
Flower Guild	662	3,250
Hospitality	785	1,500
Music	1,545	3,000
Rummage Sale	0	0
Outreach	1,893	1,950
Parish Life	2,899	2,000
Staff & Clergy Development	457	2,800
Stewardship	552	1,000
Worship	1,051	800
Art Gallery Expense	0	0
Youth	3,191	1,500
Pastoral Care, Adult Ed. and Misc.	0	0
Administration (6)	20,778	20,050
Apportionment (7)	70,386	68,879
Property (8)	55,855	55,880
Compensation (9)	305,301	319,408
Total Operating Expense	466,297	483,642
Net Operating Income	(103,514)	(183,282)

Income / Expenses (Ref. #)	2020 Actual	2021 Budget
Non-Operating Revenue (10)	61,841	22,250
Memorial Garden	2,600	2,500
Rector Discretionary Funds	2,875	2,000
Capital Improvement	0	0
ECW Gift (Capital Improvement)	0	17,750
Misc. Income (Includes PPP Loan)	56,366	0
Non-Operating Expense (11)	11,736	17,000
Memorial Garden	2,325	5,000
Rector Discretionary Funds	5,386	2,000
Capital Expenses	4,025	10,000
Misc. Expense	0	0
Net Non-Operating Income	50,105	5,250
Total Withdrawal from Invested Funds (12)	54,000	178,032
Net Income with Non-Operating	0	0

Ministry Reserve Accounts	Ministry Balances Dec. 31, 2020
Altar Guild	\$ 12,173.87
Youth Mission Trip	\$ 16,824.02
Special Music Program	\$ 15,200.00
Royal School of Church Music	\$ 1,665.00

Income

(1 & 2) Sources of income recognized in the Budget are as follows:

Pledge, Plate & Special Offerings: This represents funds Pledged and paid to the Church, Plate receipts of cash not attributable to individuals, and Special Offerings such as Christmas and Easter. Based on the Stewardship Campaign of 2020, we anticipate receiving the following amounts from these sources:

Source	2020 Actuals	2021 Budget
Pledges	316,554	257,610
Plate/Special Offering Receipts	9,556	10,000
Total	326,110	267,610

(3) **Miscellaneous Revenue 2021 Budget: \$21,500**

Income derived from donations from property use donations, gifts, fundraising and administrative income.

(4) **Program Income 2021 Budget: \$11,250**

Based on program expectations. (*see below for program explanations*)

Expenses

Program Accounts

(All program budgets are based on program expectations unless otherwise stated.)

(5) **Program Expense 2021 Budget: \$19,425**

Vestry/Leadership Expense 2021 Budget: \$ 500

This budget funds the costs of the Vestry and Leadership Retreats, the membership fee for the Consortium of Endowed Episcopal Parishes, and expenses incurred by Vestry members for conferences they may attend.

Altar Guild 2021 Budget: \$ 750

Funds pay for communion wafers, wine, candles, linens and items used in connection with worship.

Church School 2021 Budget: \$ 375

Funds provide curriculum materials and classroom and training supplies for the Sunday morning Church School from Pre-K through grade 5. With the exception of our Children & Youth Director, whose full salary is reflected under compensation, all teachers and staff are volunteers.

Flower Guild 2021 Budget: \$ 3,250

Flower Guild funds pay for the Altar flowers on Sundays, special occasions, flower accessories and training workshops for Guild members. Flower Guild is supported primarily by seasonal gift envelopes and special service donations.

Hospitality 2021 Budget: \$ 1,500

Funds pay for Parish receptions, including Sunday morning coffee hours, refreshments and other supplies. ECW contributes to the funding of coffee.

Music Ministry 2021 Budget: \$ 3,000

Funds provide for music, choir vestments and fees for vocalists and guest musicians for worship services. Music is also supported by seasonal Gift Envelopes.

Art Gallery 2021 Budget: \$ 0

Funds are used to run art gallery.

Outreach Ministry 2021 Budget: \$ 1,950

The Outreach Team is committed to “*Demonstrating God’s Love, by Providing Opportunities for Spiritual Growth through Service to Others.*” Their service takes on many forms by supporting local community and out-of-state outreach programs through other parishes and organizations. *Budget Remarks:* Additionally, the ECW receives income from The Encore Shop and those proceeds go in part towards outreach ministry.

Parish Life 2021 Budget: \$ 2,000

Parish Life team provides events throughout the year aimed at gathering parishioners, newcomers and friends together for fellowship, fun, conversation and more.

Staff and Clergy Development 2021 Budget: \$ 2,800

The Clergy and Staff (Parish Administrator, Parish Business Manager, Youth Director, and Music Director) are expected annually to attend a conference or training in a particular area of ministry to learn and bring successful programs and approaches back to the Parish. Funds are used for these conference expenses. Clergy - \$1,800, Staff - \$1,000.

Stewardship 2021 Budget: \$ 1,000

The Stewardship Team provides financial opportunities for members of the Parish to support all the work of the Church. This budget fund covers costs associated with the Annual Stewardship Campaign and Planned Giving programs.

Worship 2021 Budget: \$ 800

This program funds items such as devotionals, crosses, bible study materials, communion kits and vestments for acolytes, Eucharistic ministers and others who serve at worship services.

Youth Programming 2021 Budget: \$ 1,500

This budget provides funding for recreational supplies, funds youth gatherings and special events, retreats, and contact ministry.

Non-Program Expenses 2021 Budget: \$ 464,217

(6) Administration 2021 Budget: \$ 20,050

This budget pays for office expenses, such as supplies, telephones, copiers, computer maintenance, postage, bank fees, advertising, and stationery. It also pays for the services of a Certified Public Accountant to conduct an annual audit in accordance with financial procedures of the Diocese.

Budget Remarks: Budget is based on a review of 2020 expenses. Office Administration receives support for ½ of the copier lease costs and computer equipment as well as coffee hour supplies from the Episcopal Church Women, who raise funds primarily through operations of the Encore consignment shop.

(7) Diocesan Apportionment 2021 Budget: \$ 68,879

Apportionment is the pro-rata assessment of Diocesan expenses to parishes within the Diocese. It pays for Diocesan Expenses and, through the Diocese, for operations of the

national Episcopal Church and is calculated based on operating budget from two years prior.

(8) **Property Expense 2021 Budget: \$ 55,880**

Property (Property Maintenance)

This account pays for upkeep and maintenance of buildings and grounds—including mowing, pruning, snow removal, trash removal, supplies, service contracts and minor electrical, plumbing and carpentry repairs.

Property (Insurance)

The insurance account provides general, property, director's liability insurance, and an umbrella insurance policy. Budget based on 2020 insurance policy estimate.

Property (Utilities)

This account pays for natural gas, electric, water, sewer and oil utilities. We encourage conservation of utilities.

Property (Supplies)

This account pays for supplies which keep up the daily ongoing functions of the Church including items such as light bulbs, paper goods, cleaning agents, etc.

(9) **Staff Compensation 2021 Budget: \$ 319,408**

The Parish pays Social Security insurance for all employees, and provides Pension Benefits and Health Insurance for some employees.

Rector

The Rector is spiritual leader of the Parish, directs the Staff and advises the Lay Leadership in administration of the Parish. Pursuant to the Canons, the Rector serves as Chair of the Vestry.

Parish Administrator

The Parish Administrator works under the direction of the Rector to manage the office of the Parish as well as being a vital member of the Stewardship Team. The Parish Administrator oversees a staff of volunteers who assist in publishing and mailing the TOWER, our monthly newsletter, the Sunday bulletins and other parish communications including the parish calendar, while performing other administrative duties within the office. The Parish Administrator works closely with the Property Commission, and Parish Business Manager.

Business Manager

The Business Manager works under the direction of the Rector and the Treasurer, and closely with the Parish Administrator to manage the business affairs and finances of the Parish. The Business Manager is also a vital member of the Stewardship Team.

Director of Youth and Children's Ministries

The Director of Children & Youth Ministries works under the direction of the Rector to plan, direct, and manage the activities, curriculum, and volunteer leaders of our Sunday morning Church School for children pre-Kindergarten age as well as Middle through High School programs. The Director also works with lay volunteer leadership to plan and implement the weekly meetings and other events and activities for our middle and high school youth.

Music Director and Organist

The Music Director selects music for the services, directs and manages the Choir, plays organ at services and arranges for special music performances and is responsible for management of the Music program budget.

Sexton

The Sexton is a part-time position responsible for the cleaning and maintenance of the buildings, and minor maintenance of the grounds. He also handles set-up and take-down for Parish events, and pick-up of some supplies.

Part-time Hourly Staff

Includes hourly pay for nursery child care providers and sextons on Sunday mornings.

Other Compensation Costs

Includes monies paid for workers compensation, medical insurance, payroll service charges, and supply clergy.

(10) Non-Operating Revenue 2021 Budget: \$ 22,250

This income is derived from funds raised through the Capital Improvement Campaigns and Special Projects, Memorial Garden, and the Rector's Discretionary funds. The Memorial Garden, located on the grounds of St. John's Church, raises funds through sales of burial plots and brass memorial plaques. The Discretionary funds are gifts given to priests from weddings, funerals and other gift sources which are used to help the needy of the community.

(11) Non-Operating Expense 2021 Budget: \$ 17,000

This expense is from funds paid through the Capital Improvement Campaigns and Special Projects, Memorial Garden, Memorial Gifts and the Rector's Discretionary. Memorial Garden expenses include perpetual care of the grounds, burial plaques and stone markers. The Discretionary funds received are used to help the needy of the community.

(12) Income from Invested Funds 2021 Budget: \$ 178,032 (6.20%)

These funds are taken from the long term investment accounts. Generally accepted practice is to limit a 5% withdrawal from such investment accounts in non-profit organizations like St. John's.

Summary of Banking Accounts as of 12/31/20

Account	Balance 12/31/19	Balance 12/31/20
Episcopal Church Women Checking	\$ 11,964	\$ 4,762
Encore Checking Account	\$ 30,449	\$ 21,921
General Checking Account	\$ 89,103	\$ 125,413
Rector's & Assoc. Discretionary Acct.	\$ 10,568	\$ 8,057
TOTAL BANKING ACCOUNTS	\$ 142,084	\$ 160,153

Banking Accounts:

Episcopal Church Women's Checking Account: This account is used for the general and business purposes of the Episcopal Church Women.

Encore Checking Account: This account is used for the general and business purpose of the Encore Consignment Shop, a ministry of St. Johns' Episcopal Church Women.

General Checking Account: This account is used for general and business purposes of the Church. Signatories include the Business Manager, the Parish Administrator, the Rector and the Treasurer.

Rector's Discretionary Fund: This mandated fund is partially funded by the Episcopal Church Women and by donations. By canon, it is also funded by the plate receipts one Sunday each month. The fund is used for charitable purposes as determined by the Rector.

Summary of Investment Accounts as of 12/31/20

Beginning Balance January 1, 2020	\$ 2,793,819
Gifts Received	\$ 0
Withdrawals for 2020 Budget	\$ (54,000)
Net Gain (Including Int. & Div.)	\$ 144,579
Fees Paid	\$ (14,734)
Ending Balance December 31, 2020	\$ 2,869,664

Account	Market Value 12/31/19	Market Value 12/31/20
<u>Unrestricted Funds</u>		
General Funds - UBS	917,755	914,578
Short Term Account - UBS	179,953	169,793
<u>Vestry Restricted Funds</u>		
John M. Crenson Mission Fund	14,296	14,261
Episcopal Church Women Fund	229,996	229,440
W. Owings Stone Fund	335,353	334,544
Youth Fund	40,041	39,944
Memorial Garden Fund	78,357	78,167
Altar Guild	18,023	17,979
Mission/Outreach	17,634	17,591
DMN Laity Fund	2,910	2,903
Flower Guild Fund	25,496	25,425
Rectory Proceeds Account - Schwab	892,299	983,424
<u>Donor Restricted</u>		
Elizabeth Greene Organ Fund	41,706	41,605
TOTAL INVESTED FUNDS	2,793,819	2,869,664

General Fund. Commonly referred to as “the Endowment”, in fact is funds given to and conserved by the Parish for its general purposes. Its use is at the discretion of the Vestry. Withdrawals are used for operating purposes of St. John’s Episcopal Church.

Rectory Proceeds Charles Schwab Account. Opened in November 2002 with funds from the sale of the former Rectory.

John M. Crenson Memorial Fund. This fund is designed to aid people living in poverty in Rhode Island. Each year a member(s) of St. John's Church, knowledgeable in the area of poverty and its accompanying problems, selects a program that fits the criteria to receive the interest from the fund. Monies from this fund may not be used for any other purpose than stated above.

Lorraine Knight Episcopal Church Women Fund. These are funds raised by Episcopal Church Women and invested in the Church accounts to realize a return. It is used at the discretion of the Board of Episcopal Church Women.

W. Ownings Stone Fund. This fund supports adult educational programs of the Parish. Funds are used to send selected parishioners for Leadership training.

Daryl W. Stahl Youth Fund. The Youth Fund was designated in 1999 to support expenses of maintaining a Youth Director. Funds are allocated by the Vestry. Major additions to the fund in 2000 were the result of a campaign to honor the prior Rector, at his suggestion, for a retirement gift. The Vestry has named the fund in his honor.

Memorial Garden Fund. This fund represents monies paid or contributed toward the perpetual care and maintenance of the Memorial Garden.

Altar Guild Fund. The fund is from many years of accumulated gifts given directly to the Altar Guild.

Mission/Outreach Fund. This fund was designated in 2004 and reflects funds raised by the Outreach Team and gifts received from individuals in excess of yearly expenses in the Outreach budget. These funds help to support the ongoing outreach ministry of the parish.

Donna M. Nicholson Laity Fund. This fund was designated in 2002 in honor of Donna Nicholson, after her retirement as Shared Ministry Director, to help support the ongoing lay leadership of the Parish.

Flower Guild Fund. This fund reflects yearly net funds since 2000 that were raised entirely by the Flower Guild through flower memorials year round and other donations.

Elizabeth Green Organ Fund. This fund was established by bequest in 1998 to support the organ and music for the organ. Church is restricted to using income of the fund.

Investment funds at St. John's have been raised from gifts or bequests from parishioners and friends. For information on contributing to support these funds, or other church missions, contact the Church Office at (401) 245-4065.

Vestry Minutes Annual Meeting 2020

The Annual Meeting of St. John's Episcopal Church was called to order at 11:10 am on Sunday, January 26th 2020 with a prayer led by the Rev. Patrick J. Greene

Reports were given by the Wardens, the Children and Youth Ministries Director, the Music and Choir Director, Stewardship, the Property Chair, ECW and the Treasurer.

The following slate was voted on and accepted for Vestry positions and delegates to Diocesan Convention:

Vestry:

For a two year term: Martha Johnson

For a three year term: Heather Wilkerson and Catherine Juutilainen

Treasurer: Susan Taylor

Secretary: John Cavanagh

Diocesan Convention:

Delegates: Judy Tavares, Pat Anderson, Jay Billingsley, Susan Taylor

Alternate: Denise Javery

Pattie Mitchell, Kelly Deering, Eva Dupre and Pat Anderson were thanked for their leadership and service on the vestry during this past year.

The Treasurer presented the budget for 2020 which was approved by the Vestry, at the Vestry meeting held on January 20, 2020.

The Rector shared his report and expressed his joy to be here, and his desire to grow our congregation. He called for additional people to volunteer for our various ministries, and expressed his faith in our Church's ability to meet the spiritual needs of our members and community, as a result of all of our ministries.

The Annual Meeting was adjourned at 11:55 am.

Annual Meeting Minutes prepared by: John Cavanagh

VESTRY MEMBERS

January 31, 2021

Senior Warden

Jay Billingsley

Junior Warden

Bobbi Wexler

Treasurer

Susan Taylor

Secretary

John Cavanagh

Vestry Members

Denise Javery

Amanda Johnson

Martha Johnston

Heather Wilkerson

Steve Primiano

2020 Transitions

The Life Eternal

Anne Stanborough Towle Dolbashion – January 3, 2020

Beverly Christ – February 24, 2020

John Conner – March 29, 2020

Deborah Cameron – May 26, 2020

John Morse – June 24, 2020

Margaret “Peggy” Kraig – June 4, 2020

Norman “Sandy” McCulloch – July 26, 2020

Muriel “Peggy” Vetter – October 10, 2020

Winifred Read – October 10, 2020

Herman “Craig” Christ – October 14, 2020

Kathryn “Kitty” Tingley – October 28, 2020

Baptisms

Cole Lund – February 9, 2020

Nathaniel Charles Moriarty – August 9, 2020

Nolan Paul Test – October 4, 2020

Harrison Patrick Reilly – October 25, 2020

NOTES